



Coordinator - Children Centre

Description

Grow your career in the Winnipeg Health Region! Our team provides a spectrum of health care services through an integrated network of sites, services and organizations. We're united by a shared commitment to excellent and equitable health care.

Requisition ID: 391862

Position Number: 20067016
Posting End Date: Open until filled
City: Churchill

Employer: Winnipeg Regional Health Authority

Site: Churchill Health Centre
Department / Unit: Children's Centre
Job Stream: Non-Clinical

Union: MGEU

Anticipated Start Date: ASAP

FTE: 1.00

Anticipated Shift: Days

Work Arrangement: In Person
Daily Hours Worked: 7.50 Annual
Base Hours: 1950

Closing Date

January 6, 2026

Categories

Education, Law and Social, Community and Government Services

Employer

Health Care Recruitment & Retention Office

Location

Rural

Address

162 La Vérendrye Ave Churchill, R0B 0E0

Job Type

Full-time

Education Level

College

Wage

\$25.00 - \$27.00

Email

Salary: \$25 – \$27

Duties

The Lil'Cubs Centre Co-ordinator, is responsible for the day to day operations of the Children's Centre including programming for children, supervision of the staff, collaboration with other leaders at the Churchill Health Centre. The Coordinator is also expected to ensure the daycare is in compliance with all provincial standards and policies.

Qualification

- Successful completion of Criminal Record checks and Child Abuse Registry check and Investigation Authorization (IA) Form.
- Moderate to strong computer skills is an
- Confidence working within Day care related applications, strong competence with Microsoft suite, and other websites or applications.
- Creative problem-solving skills, skilled at change management and the ability to nurture positive change with staff, children and parents.
- Exhibits an empathetic and professional approach to dealing with parents, staff and children in the Children's
- Maintains the highest standard of confidentiality at all

Physical Requirements

- Possible heavy
- Possible eye

healthcarerecruitment@sharedhealthmb.ca

Phone

(204) 430-7799

- Possible posture and muscle problems.
- Possible contact with children with aggressive behaviour.
- Other demands as it pertains to position.
- Potential for exposure to various forms of communicable diseases at all
- Periods of time working in uncomfortably hot
- Extreme outdoor weather
- Required to work long
- Competing