



## Retail Store Manager

### Description

If you're a leader who has experience in management and is passionate about delivering exceptional service, fostering a positive work environment, and driving operational excellence, we want you to join our team as a Store Manager.

### Duties

- Plan, direct and evaluate the operations of the store including the restaurant and the convenience store
- Manage staff and assign schedules and duties
- Study trends and consumer demand to make informed decisions about labor hours, potential sales volume, and inventory.
- Determine merchandise and services to be sold, and implement price and promotions
- Source and negotiate with vendors when necessary to procure merchandise for resale
- Plan budgets, authorize expenditures and monitor sales
- Evaluate and improve customer service and respond to customer's requests and inquiries
- May address staffing requirements
- May be responsible for development and retention of staff

### Qualification

### Closing Date

May 15, 2026

### Categories

Business, Finance and Administration

### Employer

Gateway Gas Bar and C store

### Location

Rural

### Address

SW 23-29-4E, Highway 8,  
Gateway Gas Bar (Esso)  
Riverton, R0C 2R0

### Job Type

Permanent

### Education Level

High School

### Email

- Previous leadership experience is an asset
- Completion of secondary school
- Ability to lead, train, and motivate a team
- Strong decision-making and problem-solving skills
- Experience with scheduling and workforce planning
- Understanding of inventory management and loss prevention
- Cash handling and basic accounting knowledge
- Strong communication and interpersonal skills
- Ability to handle customer concerns professionally

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